



Gwaii Trust Society

Board of Directors Meeting MINUTES

Thursday July 24, 2014

Old Massett/Skidegate Gwaii Trust Offices

Video-Telephone Dial in Conference

6:00 PM – 9:00 PM

In Attendance:

Representing:	Area Director	Area Alternate
Graham Island Central	Berry Wijdeven	Ian Gould
CHN Skidegate	Percy Crosby	
Graham Island South	Ellen Cranston	Denise Husband
Area 'E'		Warren Foster
Graham Island North	Fran Redick	
Skidegate Band Council	James Cowpar (arrived late)	
CHN Massett	Cynthia Samuels	
Old Massett Village Council		John T. Jones

Chair: Gwaii Trust Society	Brad Setso
Staff: Managing Administrator	Errol Winter
Senior Executive Assistant	Debbie Crosby
Old Massett Receptionist	Adrienne Bertrand

Excusals Old Massett Village Council	Lisa Bell
Area "E"	Kristi Schmitz

Note:

The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1.0 Call to Order

The Gwaii Trust Chairman called the meeting to order at 6:44 PM.

2.0 Excusals

As noted above.

3.0 Message from the Chair

The Gwaii Trust Chair opened the meeting with thoughts from Board Members on the Strategic Planning Session, and it was agreed the turnout wasn't as well as expected. It was noted the Board wanted to see more in attendance, including staff. Furthermore, the Board will be looking at different days of the week to hold the Strategic Planning Session next year.

4.0 Adoption of the Agenda

The Gwaii Trust Board of Directors reviewed the agenda. After discussion the Board of Directors approved the agenda, with the no amendments.

Moved by: Cynthia Samuels

Seconded by: Percy Crosby

CARRIED



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5.0 Adoption of Minutes

Board Minutes June 12, 2014

The Gwaii Trust Board of Directors reviewed the agenda, after discussion the Board of Directors approved the minutes with no amendments.

Moved by: Fran Redick

Seconded by: Ellen Cranston CARRIED

6.0 Gwaii Trust Business

6.1 Program Allocations

“IN CAMERA” All program Allocation discussion is held in camera: {GTS Policy: *In-camera sessions will be called to deal with issued of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results will be published*}.

a) Community Innovation Program:

The Gwaii Trust Board of Directors reviewed five applications under the Community Innovation Program allocation. After discussion the Gwaii Trust Board of Directors made a motion to approve four applications, with the following conditions:

1. OMVC, Cemetery Beautification Project	\$1,575.00
Conditions: Maximum 10% Administration Costs	
2. QCC Heritage Housing, Roof Replacement	\$5,000.00
Conditions: Confirm income & expenses	
3. Haida Gwaii Mental Health Assoc., Life Skills Camp	\$2,070.00
Conditions: Confirm income & expenses	
4. Edge of the World Music Festival, Micro Infrastructure	\$1,853.00
Conditions: subject to confirmation of equity prior to event	
Total Amount Approved	\$10,498.00

Moved by: Warren Foster

Seconded by: John T. Jones CARRIED Decision Record #14-07-24-001

b) Haida Parity Program:

The Gwaii Trust Board of Directors reviewed two applications under the Haida Parity Program allocation. After discussion the Gwaii Trust Board of Directors made a motion to approve one application, with the following conditions:

1. OMVC Food Fish	\$20,000.00
Conditions: Verify expenses	
Total Amount Approved	\$20,000.00



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The second Haida Parity Application was withdrawn – to be resubmitted at a future Gwaii Trust Board Meeting.

Moved by: Warren Foster

Seconded by: Percy Crosby

CARRIED

Decision Record #14-07-24-002

6.2 Committee Updates

a) Haida Language Program – Recommendations

The Gwaii Trust Board of Directors reviewed the Haida Language Committee recommendations, to approve two applications. After discussion the Gwaii Trust Board made a motion to approve the two applications as recommended by the committee.

1. Xaada Kihlgaa HI Suu.u \$50,000.00

Conditions: Confirmation of Expenses and Income, provide a new timeline, who will manage the project, in-house bookkeeping, after each module submit an interim report and set up a meeting with GT project officer to discuss funding disbursements.

2. Skidegate Band Council \$42, 405.00

Conditions: Confirmation of Expenses and Income, provide a new timeline and after each module submit an interim report and set up a meeting with GT project officer to discuss funding disbursements.

Total Amount Approved \$92,405.00

Moved by: Percy Crosby

Seconded by: Fran Redick

CARRIED

Decision Record #14-07-24-003

b) Executive Committee

The Gwaii Trust Board of Directors did not present a report, the group agreed to meet prior to the end of July.

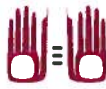
c) Audit/Personnel Committee

The Audit and Personnel Committee is reviewing, for Board approval staff salary ranges. The Committee tasked the Managing Administrator with sourcing out Board training opportunities.

d) Economic Development Committee

The Economic Development Committee suggested holding a symposium this fall with community leaders, and municipalities to address issues and start using that as a template to form programs, it was suggested to hire a temporary staff member to help organize the meeting and material. The board supported the concept and to prepare a preliminary budget for the next meeting. There were discussions on combining Athlii Gwaii Legacy Trust and Ec Dev committees together and to leave the 5 Year Performance Review separate the group will revisit this discussion.

e) 5 Year Performance Review Planning Committee (Ad Hoc)



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The 5 Year Performance Review Committee recommended utilizing the Sauder Group to conduct the five year report as required by the Trust's bylaws. The group was awaiting a revised proposal to submit before the board for recommendation/implementation. There will be two comprehensive reports based on the past 5 years and moving forward.

f) Athlii Gwaii Legacy Trust Committee (Ad Hoc)

The Athlii Gwaii Legacy Trust Committee, comprised of many of the same members of the Economic and Performance Review Committees, declared that many of their purposes are similar to those of other committees, and that perhaps this committee should be rolled into one of the other groups. There was a call for the committee to merge with the Economic Development Committee, however consensus was not reached, and the committee agreed to revisit this strategy once the Board had selected a path and process – by mid-August to enable sufficient time for data collection and decisioning.

g) Arts Committee

The Arts Committee informed the Board that they had some concerns with members being absent and there was discussion about adding a youth member to the committee. After discussion the Gwaii Trust Board suggested adding a secondary Gwaii Trust Board member to committee, Ellen Cranston volunteered to sit on the committee.

The Arts Committee will also have a booth at the Tlell Fall Fair advocating the Arts program.

h) Youth Committee

The Youth Committee will be looking for new Youth Board Members. These positions will be advertised in local newspapers, and the Board are encouraged to recommend any youth from their community that they feel right for the position. This year Haida Laas, and word on the street, also local band newsletters will be another way to encourage the youth of these positions. It was also suggested that Board members approach and talk to the youth to explain the process and generate interest also by posting at the Youth Centre.

i) TAP Discussion

The Gwaii Trust Board of Directors discussed topping up the Travel Assistance Program with \$50,000.00. After discussion the Gwaii Trust Board of Directors made a motion to add an additional \$50,000.00 to the Travel Assistance Program. This will be the final top up this year.

Moved by: Percy Crosby

Seconded by: Cynthia Samuels

CARRIED

Decision Record #14-07-24-004

j) Strategic Planning items from previous Board Meetings

This item was deferred to the next Board Meeting.

7.0 Decision Record Signoff

The Gwaii Trust Board of Directors did not sign any pending Decision Records.



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8.0 Next Meeting Date

The next Board of Directors Meeting is scheduled for Thursday July 31, 2014. The meeting will start at 7:00 PM, with no dinner provided.

Agenda items:

1. Ec Dev
2. Strategic Planning
3. Haida Parity Application

9.0 Adjournment

The meeting was adjourned at 9:24 PM.

Brad Setso
Chair

Errol Winter
Managing Administrator

Date, as to both signatures

Action Items:

1. The Haida Parity Program, Skidegate Band Council Payout application was deferred to the next Gwaii Trust Board Meeting.
2. The board supported the concept Ec Dev Symp. and to prepare a preliminary budget for the next meeting. Thursday July 31st 2014.
3. staff advertise for the youth positions – August for September 10 positions.
4. Ellen Cranston volunteered to sit on the arts committee.

Decision Records:

- Decision Record #14-07-24-001**
- Decision Record #14-07-24-002**
- Decision Record #14-07-24-003**
- Decision Record #14-07-24-004**



GWAII TRUST SOCIETY

DECISION RECORD

Community Innovation Program

July 24, 2014

#14-07-24-001

DECISION TAKEN:

The Gwaii Trust Board of Directors made a motion to approve four (4) applications under the Community Innovation Program, for a total of \$10,498.00.

1. OMVC, Cemetery Beautification Project	\$1,575.00
Conditions: Partially funded, confirmation of expense quotes and income, as per GT guidelines maximum allowable administrations fees is 10%, please amend your fees to \$500.00.	
2. QC Heritage Housing, Roof Replacement	\$5,000.00
Conditions: As submitted.	
3. Haida Gwaii Mental Health Advisory Committee, Life Skills Camp	\$2,070.00
Conditions: Confirmation of expense quotes and income.	
4. Edge of the World Music Festival, Micro Infrastructure-Banner	\$1,853.00
Conditions: Confirmation of equity, amend the income section.	
Total Amount Approved	\$10,498.00
Remaining balance for 2014 is \$48,922.00.	

Certified as an official DECISION RECORD of the Gwaii Trust Society.

Members Present:

A quorum consists of a minimum of seven (7) members (or their Alternates)

SBC – Director	James Cowpar	_____
CHN Skidegate - Director	Percy Crosby	_____
CHN Old Massett – Director	Cynthia Samuels	_____
OMVC - Alternate	John T. Jones	_____
Graham Island North – Director	Fran Redick	_____
Graham Island Central - Director	Berry Wijdeven	_____
Graham Island South – Director	Ellen Cranston	_____
Area 'E' - Alternate	Warren Foster	_____



**GWAII TRUST SOCIETY
DECISION RECORD**

Haida Parity Program

July 24, 2014
#14-07-24-002

DECISION TAKEN:

The Gwaii Trust Board of Directors made a motion to approve one (1) application under the Haida Parity Program, for a total of \$20,000.00, with the following conditions:

1. OMVC, Food Fish \$20,000.00
Conditions: Confirmation of expenses and income.

Total Amount Approved \$20,000.00

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Members Present:

A quorum consists of a minimum of seven (7) members (or their Alternates)

SBC – Director	James Cowpar	_____
CHN Skidegate - Director	Percy Crosby	_____
CHN Old Massett – Director	Cynthia Samuels	_____
OMVC - Alternate	John T. Jones	_____
Graham Island North – Director	Fran Redick	_____
Graham Island Central - Director	Berry Wijdeven	_____
Graham Island South – Director	Ellen Cranston	_____
Area 'E' - Alternate	Warren Foster	_____



**GWAII TRUST SOCIETY
DECISION RECORD
Haida Language Program**

July 24, 2014
#14-07-24-003

DECISION TAKEN:

The Gwaii Trust Board of Directors made a motion to approve two (2) applications under the Haida Language Program, for a total of \$92,405.00, with the following conditions.

- | | |
|--|--------------------|
| 1. Xaada Kihlgaa HI Suu.u | \$50,000.00 |
| Conditions: Confirmation of expenses and income, provide a new timeline, submit an interim report after each module, provide who will manage the project and in-house bookkeeping and set up a meeting with GT project officer to discuss funding disbursements. | |
| 2. Skidegate Band Council | \$42, 405.00 |
| Conditions: Confirmation of expenses and income, provide a new timeline, submit an interim report after each module and set up a meeting with GT project officer to discuss funding disbursements. | |
| Total Amount Approved | \$92,405.00 |

The remaining balance of \$7,595.00 will be transferred to the contingency fund.

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Members Present:

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SBC – Director	James Cowpar	_____
CHN Skidegate - Director	Percy Crosby	_____
CHN Old Massett – Director	Cynthia Samuels	_____
OMVC - Alternate	John T. Jones	_____
Graham Island North – Director	Fran Redick	_____
Graham Island Central - Director	Berry Wijdeven	_____
Graham Island South – Director	Ellen Cranston	_____
Area 'E' - Alternate	Warren Foster	_____



**GWAII TRUST SOCIETY
DECISION RECORD**

Travel Assistance Program

July 24, 2014
#14-07-24-004

DECISION TAKEN:

The Gwaii Trust Board of Directors made a motion to add an additional \$50,000.00 to the Travel Assistance Program, for the 2014 fiscal year (*total budget for 2014 is \$200,000.00*).

Total Amount Approved

\$50,000.00

Certified as an official DECISION RECORD of the Gwaii Trust Society.

Members Present:

A quorum consists of a minimum of seven (7) members (or their Alternates)

SBC – Director	James Cowpar	_____
CHN Skidegate - Director	Percy Crosby	_____
CHN Old Massett – Director	Cynthia Samuels	_____
OMVC - Alternate	John T. Jones	_____
Graham Island North – Director	Fran Redick	_____
Graham Island Central - Director	Berry Wijdeven	_____
Graham Island South – Director	Ellen Cranston	_____
Area 'E' - Alternate	Warren Foster	_____