



Gwaii Trust Society

Board of Directors Meeting MINUTES

Thursday March 27, 2014

Skidegate & Old Massett Offices

VIA Video Conference

5:00 PM to 8:00 PM

In Attendance:

	Representing:	Area Director	Area Alternate
	Graham Island Central CHN Skidegate	Berry Wijdeven	Jason Alsop
	Graham Island South Area 'E'	Shelley Sansome	Warren Foster
	Graham Island North Skidegate Band Council CHN Massett Old Massett Village Council	Fran Redick James Cowpar Cynthia Samuels John T. Jones	
Chair:	Gwaii Trust Society	Brad Setso	
Staff:	Managing Administrator Old Massett Receptionist	Errol Winter Adrienne Bertrand	
Guests:	Graham Island North		Brett Johnston
Excusals:	Area 'E'	Kristi Schmitz	

Note:

The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1.0 Call to Order

The Gwaii Trust Chairman called the meeting to order at 5:28 PM.

2.0 Excusals

As noted above.

3.0 Message from the Chair

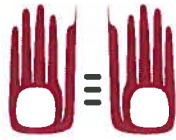
The Gwaii Trust Chair

4.0 Adoption of the Agenda

The Gwaii Trust Board of Directors reviewed the agenda. After discussion the Board of Directors approved the agenda, with the following amendments:

Add: F) Proposal Selection

Add: G) Project Review & Decommission



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Moved by: Cynthia Samuels
Seconded by: Berry Wijdeven
CARRIED

5.0 Adoption of Minutes

Board Minutes

- a) The Gwaii Trust Board of Directors reviewed the Board Meeting minutes from February 22, 2014. After discussion the Gwaii Trust Board of Directors approved the minutes with the following amendment: the header on the minutes be changed from Major Allocation Meeting Minutes, to Board of Directors Meeting Minutes.

Moved by: Fran Redick
Seconded by: Shelley Sansome
CARRIED

6.0 A) Gwaii Trust Business

i) Arts Board Recommendation

The Gwaii Trust Board of Directors discussed the Arts Board recommendation. After discussion the Gwaii Trust Board of Directors made a motion to approve the Arts Board recommendation for \$1,461.00 (as attached).

Moved by: Jason Alsop
Seconded by: Shelley Sansome
CARRIED

Decision Record #14-03-25-01

ii) Youth Board Recommendation

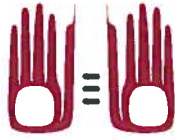
The Gwaii Trust Board of Directors discussed the Youth Board recommendation. After discussion the Gwaii Trust Board of Directors made a motion to approve the Youth Board recommendation with the recommended conditions attached to the following projects, (as attached), for a total of \$98,351.00. The Board also approved \$1,000.00 to be paid out as two leadership awards through School District 50.

Moved by: Warren Foster
Seconded by: Cynthia Samuels
CARRIED

Decision Record #14-03-26-01

B) Continuing Education Program – Applicant Appeal

The Gwaii Trust Board of Directors discussed the letter of appeal from Ms. Holt. After discussion the Gwaii Trust Board of Directors denied the appeal from Ms. Holt requesting an increase to \$3,000.00 from \$1,500.00 for her Post-Secondary Education grant.



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C) 5 Year Performance Review Committee Recommendation

The Gwaii Trust Board of Directors discussed the 5 year performance review. After discussion the Gwaii Trust Board of Directors agreed to defer this item until the next meeting, when a new committee will be in place.

D) Hiellen Longhouse Extension

The Gwaii Trust Board of Directors discussed the extension request from OMVC on the Hiellen Longhouse project. After discussion the Gwaii Trust Board of Directors approved an extension to the end of July 2014, with the proviso that this is to be a firm end date, and all funds not committed by this date would be withdrawn.

E)

i) Annual General Report

The Gwaii Trust Board of Directors discussed the Annual General Report. The Annual General Report is ready for viewing a copy is posted on the web with hard copies available at both Gwaii Trust offices. Copies of the report will be available to the public at the Gwaii Trust AGM in April.

ii) Quarterly Newsletter

The Gwaii Trust Board of Directors discussed the quarterly newsletter. The quarterly newsletter will be sent out with this week's Observer as an insert, with additional copies available for the public at both offices and at our AGM in April.

iii) GTS & GFCT Financials

The Gwaii Trust Board of Directors discussed the Gwaii Trust Society and Gwaii Forest Charitable Trust Financial Statements. After discussion the Gwaii Trust Board of Directors wanted more input on the salaries and wages section. The Board instructed the Administrator to contact McAlpine & Co (The Trust's external audit firm) to review the calculations and report at our next meeting.

F) Proposal Selection

After discussion the Gwaii Trust Board of Directors agreed to defer this item to the next planning session. Note: this relates to a review/fine tuning of the actual process of how the Trust's Board makes its decisions on multiple application programs.



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G) Project review & decommission

Gwaii Trust Board of Directors directed the Administrator to prepare a full review of all projects outstanding, with emphasis on those projects that were still open in excess of one year of their project start/approval date. The Administrator would coordinate a meeting with the Trust's Project Officer; Accounts Manager, and Board member F Redick, results of this meeting would be presented at the next available Board meeting after the review.

7.0 Member additions:

- i) Alternate member W. Foster requested that the Board review his communities (Area "E") request to allow Area "E" Director K. Schmitz, and Alternate W Foster to switch roles until Sep 2014. Area "E" Moresby Island Management Committee Chair Evan Putterill letter of Mar 18th 2014 supports this idea.
The GTS Administrator recommended to the Board, confirmed by the Trust's legal representative Tony Knox, that under the Trust's current by-laws this was not permissible, as the Area "E" Director is selected through the regular bi-election process. The Board took this under advisement, and due to the interim nature of the switch, and the potential cost burden a new bi-election to the community, decided to facilitate the switch without utilization of a by-election. The Board conditioned approval of the switch with the preface of a community notice to the Area "E" to identify any objectors.
- ii) Alternate member W. Foster declared close ties to the newly appointed Graham Island South GTS Director.

8.0 Next Meeting Date

The next scheduled meeting is the Annual General Meeting, with two Board meetings on April 5th, 2014 in the community Sandspit, BC.

A Strategic Planning meeting was suggested for the end of April/start of May.

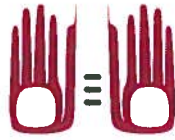
9.0 Adjournment

The meeting was adjourned at approximately 8:04 PM.

Brad Setso
Chair

Errol Winter
Managing Administrator

Date, as to both signatures



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Action Items:

1. Amend the February 22, 2014 minutes as noted above.
2. 5 year performance review deferred to the next meeting.
3. Proposal Selection deferred to the next planning session.
4. GTS accounting firm of McAlpine & Co to be contacted by the administrator to discuss financials
5. Letter to the constituents of Area "E"
6. Decommission project report to be submitted to the Board after completion.
7. AGM April 05th 2014 (11:00AM) Sandspit Community Hall – No internet connection, ensure all data for review is available either via hard copy, data stick, or saved to a hard drive



Gwaii Trust Board of Directors Meeting - March 27th 2014

RE: Arts Recommendations

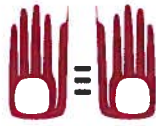
Date: March 25 2014

The Gwaii Trust Arts Committee would like to make the following recommendation to the Gwaii Trust Board of Directors for final approval;

The arts committee approved 1 application; School District 50 Early Learning – Music Tour Project in the amount of \$1,461.00.

The remaining balance \$38,539.00 will be forwarded to the next allocation date, October TBA at the planning meeting, April 26th 2014.

Program Budget \$40,000.00	Balance \$38,529.00
Workshop Budget \$10,000.00	Balance \$7,657.00



Gwaii Trust Meeting - March 27th 2014

To: Gwaii Trust Board of Directors

RE: Youth Board Recommendations

Date: March 26 2014

The Gwaii Trust Youth Board of Directors would like to make the following recommendations to the Gwaii Trust Board of Directors for final approval;

The Youth Board of Directors approved 11 applications; in the amount of \$98,351.00. The remaining balance \$50,649.00 will be forwarded to the next allocation date, October TBA at the planning meeting, May TBA 2014.

Program Budget \$150,000.00

Annual Leadership Award to be included in the Education programs distributed by the School District
Balance \$50,649.00 remaining for next allocation.

Allocations: "IN CAMERA" All Program Allocation Discussion Are Held in Camera:

{GTS Policy: *In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results will be published.*}

Youth Program Applications: Available under this allocation: \$150,000.00

ALM	Gym Equipment	<u>3,750.00</u>
HG Regional Rec Commission	Haida Gwaii Summer program 2014	<u>8,698.00</u>
HG Soccer Association	Soccer Equipment	<u>7,015.00</u>
MMAC	Forest Stewardship 2014	<u>10,000.00</u>
MMAC	Traditional Sea Kayak Building Workshop	<u>10,000.00</u>
MMAC	Youth Kayak Program 2014	<u>10,000.00</u>
OMVC – Health Centre	Leadership – T'aalan Stl'ang Cultural Camp	<u>10,000.00</u>
OMVCHHS	Haida Gwaii Youth Symposium 2014	<u>8,888.00</u>
Swan Bay Rediscovery	Leadership Camp 2014	<u>10,000.00</u>
V of Queen Charlotte	Youth Coordinator 2014	<u>10,000.00</u>
M of Forests Lands & NRO	Haida Gwaii Youth Stewardship Program	<u>10,000.00</u>
	Total:	\$98,351.00

\$150,000.00 Minus the annual youth leadership award = 149,000.00 available to draw.



GWAII TRUST

**Board of Directors
Thursday March 27th 2014
Old Massett/Skidegate Gwaii Trust Offices
Via Video Conference
5:00 P.M. – 8:00 P.M.
(1/1)**

- 1.0 5:00 P.M. **Call to order**
- 2.0 5:05 P.M. **Excusals**
- 3.0 5:10 P.M. **Message from the Chair**
- 4.0 5:15 P.M. **Call for amendments to the agenda**
- 5.0 5:20 P.M. **Call for adoption of the agenda**
- 6.0 5:25 P.M. **Call for adoption of previous minutes**
Board Minutes:
a) Feb 22nd 2013
- 7.0 5:35 P.M. **Gwaii Trust Business:**
a) Allocations:
i) Youth Board Recommendations
ii) Arts Board Recommendations
b) Member Appeal – Jamie Holt
c) 5 Year Performance Review Committee Recommendation
d) Hiellen Longhouse Extension
e) FYI
i) Annual General Report
ii) Quarterly Newsletter
iii) GTS Financials
iv) GFCT Financials
- 8.0 7:50 P.M. **Decision Record Signoff:**
Any decision records created for the day are reviewed and signed off as required.
- 9.0 7:55 PM **Next Meeting Date**
- 10.0 8:00 PM **Adjourn**

(Port Clements member B. Wijdeven requested discussion time for Economic Development Committee recommendations.)