



**Gwaii Trust Society**

**Board of Directors and Alternates Orientation Meeting MINUTES**

April 30, 2016

Tlell – The Haida House at Tllaal

10:00 AM – 4:00 PM

**In Attendance:**

<b>Representing:</b>	<b>Area Director</b>	<b>Area Alternate</b>
Graham Island Central	Berry Wijdeven	
CHN Skidegate	Jason Alsop	
Graham Island South	Clyde Greenough	Al West
Area 'E'	Warren Foster	Laurie Chisholm
Graham Island North	Bret Johnston	
Skidegate Band Council	Lyndale George	Michelle Pineault
CHN Massett	Robert Bennett	Tyler Bellis
Old Massett Village Council	Lisa Bell	John T Jones

<b>Chair &amp; Staff:</b>	Chair	James Cowpar
	Chief Operations Officer	Carla Lutner
	Senior Executive Administrator	Debbie Crosby
	Administrative Assistant	Megan Ann Dorrington

**Excusals:** Area 'E' Representatives arrived at 10:15 am.  
Tyler Bellis arrived at 10:47 am.  
Old Massett Representatives departed at 12:20 pm to attend a funeral service.  
Tyler Bellis departed at approximately 12:30 pm.

**Guests:** Fran Redick, Cynthia Samuels, and Ellen Foster attended between 11:00 pm and 1:00 pm.

**Note:**

*The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.*

**1.0 Call to Order**

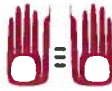
The Gwaii Trust Chairman called the meeting to order at 10:07 AM.

**2.0 Excusals**

As noted above.

**3.0 Message from the Chair**

The Gwaii Trust Chairman welcomed the Gwaii Trust Board to the meeting, and thanked them for their attendance. With respect to the funeral service being held in Old Massett, the Chairman sent condolences to the family and asked the Board of Directors for a moment of silence. The Chairman then introduced the new Board Members, Alternates, and Gwaii Trust Staff. The Chairman noted that he



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wanted everyone to work together as a team, and that it would be made possible through, first and foremost, communication.

**4.0 Call for amendments to the Agenda**

Director Wijdeven added Vibrant Communities discussion to the agenda.

**5.0 Adoption of the Agenda**

The Gwaii Trust Board of Directors reviewed the agenda and after discussion the Board of Directors made a motion to adopt the agenda with the above amendment.

Moved by: Robert Bennett

Seconded by: Lyndale George

**Carried**

**6.0 Meeting Minutes**

Board Minutes April 9<sup>th</sup> 2016 – Morning Session

The Gwaii Trust Board of Directors reviewed the April 9 2016 – Morning Session Minutes. After discussion, the Gwaii Trust Board of Directors made a motion to approve the April 9 2016 – Morning Session Minutes as presented.

Moved by: Warren Foster

Seconded by: Lyndale George

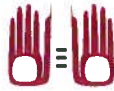
**Carried**

**7.0 Gwaii Trust Directors and Alternates Orientation (Former Directors invited from 11:00 am to 1:00 pm)  
See attached presentation and overview**

The COO welcomed everyone to orientation and training session, and thanked them for their attendance, noting the importance of this meeting. The COO gave a Prezi Presentation, assisted by Chairman Cowpar and director Foster as well as other staff present at times.

The following is a synopsis of the topics covered

- What is Gwaii Trust? (Society Act, etc)
- History of the Gwaii Trust, how it came to be and changes along the way
- Bylaws & Constitution overview
- Structure of the Gwaii Trust Org chart
- Board Structure, role of the executive and chair
- Reporting structure
- Roles and Responsibilities/ Expectations as a board member- Facilitated Group work
- Working lunch with previous board members to talk about committee work
- Website overview
- Meeting rules, and schedules
- Gwaii trust public communications
- Consensus decision making (Groupwork)
- Program overview & projects in progress



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At 11:00 am, former directors, Cynthia Samuels, Ellen Foster and Fran Redick were invited to speak about their experiences with the Gwaii Trust and specific work done on committees on which they sat. The COO concluded the orientation and training session, and thanked everyone for their participation. The Chairman noted that team work is the key to success.

**8.0 Gwaii Trust Business**

**8.1 Committee Appointments**

The Gwaii Trust Board of Directors made a motion to appoint the following Committee members, as well as the Chair Persons for the Youth Board and Arts Committee.

<b>Committee Name:</b>	<b>Members Appointed:</b>
Audit/Personnel Committee	- Clyde Greenough, Lyndale George, Bret Johnstone, and Lisa Bell.
Youth Board Chair	- Michelle Pineault.
Arts Committee Chair	- Robert Bennet.
Haida Language Committee	- Lyndale George, Lisa Bell, and Jason Alsop.
Youth Camps	- John T Jones, Tyler Bellis, and Michelle Pineault.
Economic Development Committee	- Clyde Greenough, Lisa Bell, Michelle Pineault, Berry Wijdeven, Al West, and Lyndale George, Ian Gould, and Bret Johnston.
Wellness Forum	- Lyndale George, Michelle Pineault, Lisa Bell, Jason Alsop, and Warren Foster.
Food Security	- John T Jones, Lyndale George, and Robert Bennett.
Post-secondary Education Committee	- Clyde Greenough, Berry Wijdeven, Laurie Chisholm, Warren Foster, Michelle Pineault, and Robert Bennett.
Arts Committee	- Jason Alsop.
Youth Board	- William Russ.

Moved by: Berry Wijdeven  
Seconded by: Bret Johnstone

**Carried**

**DR: # 16-04-30-025**



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**8.2 Committee Participation**

The Gwaii Trust Board of Directors made a motion to accept the premise of external participation in committees after developing appropriate criteria for involvement.

Moved by: Warren Foster

Seconded by: Clyde Greenough

**Carried**

**DR: # 16-04-30-023**

- 9.0 **“IN CAMERA”** All program Allocation discussion is held in camera: {GTS Policy: *In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published.*}

**9.1 Vibrant Haida Gwaii Communities Initiative Grant Allocation**

The Gwaii Trust Board of Directors reviewed four (4) Vibrant Haida Gwaii Communities Initiative Grant Applications, and after discussion made a motion to approve four (4) applications; some conditions may apply:

<b>Organization</b>	<b>Project</b>	<b>Amount</b>	<b>Conditions</b>
Gwaalgaa Naay Corp	Renovations for the Haida Heritage Centre	\$103,414.82	As submitted
Village of Queen Charlotte	Boat Launch Ramp Upgrade Phase 2	\$225,223.00	As submitted
Haida Gwaii Museum	Bill Reid Legacy Gallery	\$35,000.00	As submitted
Village of Port Clements	Playground Upgrade	\$20,000.00	As submitted
<b>Total Amount Approved: \$383,637.82.</b>			

Note: The Director of Graham Island South declared conflict of interest from the Village of Queen Charlotte Boat Launch Ramp Upgrade Phase 2 project.

Moved by: Al West

Seconded by: Jason Alsop

**Carried**

**DR: #16-04-30-024**

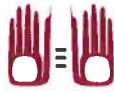
**9.2 Vibrant Haida Gwaii Communities Initiative Program Discussion**

The Gwaii Trust Board of Directors discussed the vibrant Haida Gwaii Communities Initiative Program criteria and after an extensive discussion the Board task the executive committee to provide a recommendation to resolve the conflict of the program criteria at their next meeting on May 5<sup>th</sup> 2016.

Moved by: Clyde Greenough

Seconded by: Lyndale George

**Carried**



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**10.0 Next Meeting Date**

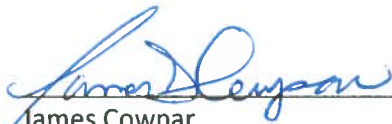
The next Gwaii Trust Board of Directors meeting is scheduled for Thursday, May 26 2016 from 6:00 pm to 8:00 pm in both the Skidegate and Old Massett Gwaii Trust Offices, via videoconference.

**11.0 Decision Record Signatures**

The Gwaii Trust Board of Directors took a moment to review and sign decision records.

**12.0 Meeting Adjourned**

The meeting adjourned at 4:15 pm.



James Cowpar  
Chair



Carla Lutner  
Chief Operations Officer

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Date, as to both signatures

**Action items:**

1. The COO to develop criteria around external involvement in committees
2. The Executive to meet to plan a meeting to resolve issues around the Vibrant Haida Gwaii Communities Initiative Grant.
3. The Gwaii Trust Board of Directors to review and amend/approve the April 9 2016 Afternoon Session Meeting Minutes.