

Gwaii Trust Society

Board of Directors Allocation Meeting MINUTES

July 28, 2016

Skidegate and Old Massett Gwaii Trust Offices, Via Video-Conference

6:00 PM – 8:00 PM

In Attendance:

Representing:	Area Director	Area Alternate
Graham Island Central		Ian Gould
CHN Skidegate	Jason Alsop	
Graham Island South	Clyde Greenough	
Area 'E'	Warren Foster	Laurie Chisholm
Graham Island North	Bret Johnston	
Skidegate Band Council		Michelle Pineault
CHN Massett	Robert Bennett	
Old Massett Village Council	John T Jones	

Chair & Staff:		
Chair	James Cowpar	
Chief Operations Officer	Carla Lutner (Via Telephone)	
Senior Executive Administrator	Debbie Crosby	
Administrative Assistant	Megan Dorrington	

Excusals: Lyndale George
Berry Wijdeven

Guests: Andrew Merilees

Note:

The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1.0 Call to Order

The Gwaii Trust Chairman called the meeting to order at 6:29 PM.

2.0 Excusals

As noted above.

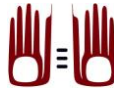
3.0 Message from the Chair

The Gwaii Trust Chairman welcomed everyone to the meeting. He asked that those present be respectful of each other, and to help the Gwaii Trust move forward.

4.0 Call for amendments to the Agenda

The Gwaii Trust Board of Directors reviewed the agenda. After discussion, the Board of Directors made the following amendments:

- Agenda items 7d and 7e be moved to the *in-camera* portion of the meeting.
- The addition of "minutes from CIO" and "minutes from the executive committee" to the *in-camera* portion of the meeting.
- The addition of "Update on the Evaluation of Administrator" to the *in-camera* portion of the meeting.



Gwaii Trust Society

Board of Directors Allocation Meeting MINUTES

July 28, 2016

Skidegate and Old Massett Gwaii Trust Offices, Via Video-Conference

6:00 PM – 8:00 PM

5.0 Adoption of the Agenda

The Gwaii Trust Board of Directors reviewed the agenda and after discussion the Board of Directors made a motion to adopt the agenda with the above amendments.

Moved by: Clyde Greenough

Seconded by: Ian Gould

Carried

6.0 Meeting Minutes

Board Minutes: June 30 2016 – Allocation Meeting.

The Gwaii Trust Board of Directors reviewed the June 30 2016 – Allocation Meeting Minutes. After discussion, the Gwaii Trust Board of Directors made a motion to approve the June 30 2016 Allocation Meeting Minutes with the following amendment:

- a) Change the language used in Sections “8.3 Arts Committee Recommendation” and “8.4 Youth Board Recommendation” to clarify that the Gwaii Trust Board of Directors reviewed the respective committee recommendations, not the actual grant applications.

Moved by: Warren Foster

Seconded by: Clyde Greenough

Carried

7.0 Gwaii Trust Business

- a) **Vibrant Haida Gwaii Communities Guidelines – Follow up from June 30 2016 Meeting:**

The Gwaii Trust Board of Directors reviewed the Vibrant Haida Gwaii Community Initiative Program draft motion from the June 30 2016 Meeting and after discussion, the Gwaii Trust Board of Directors defeated the draft motion via consensus and a new motion was made. The Gwaii Trust Board of Directors made a motion to continue with the Vibrant Haida Gwaii Communities Initiative Program as status quo for the remainder of the current allocation, and to revisit the program again by the end of October for resolutions to the program for the new year Jan 1 2017.

Moved by: Warren Foster

Seconded by: Ian Gould

Carried

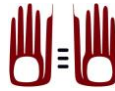
DR: #2016-07-28-039

- b) **Public Sessions:**

The COO spoke about this topic, noting that the Board committed to hosting public sessions at the AGM, and that she would like to begin scheduling them.

- c) **Post-Secondary Education Committee Report :**

The Chairman of the Post-Secondary Education Committee, Director Greenough, noted that the committee is waiting to receive minutes of their last meeting (July 9th) from the COO. He noted that the committee is working on their terms of reference and that at the last meeting their brief discussion about the Haida Gwaii Higher Education Society, and the increase in training opportunities around the trades. Director Jones noted to the COO that while he put his name forth to be on this committee, but has not been invited to attend the meetings; the COO apologized and added his name to the list of committee members



Gwaii Trust Society

Board of Directors Allocation Meeting MINUTES

July 28, 2016

Skidegate and Old Massett Gwaii Trust Offices, Via Video-Conference

6:00 PM – 8:00 PM

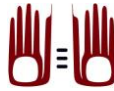
- d) **Personnel and Audit Committee:** Director Greenough noted that they have been discussing the Chief Investment Officers role. The COO noted that there will be a Personnel and Audit Committee meeting on August 9 2016, and the material is online.
- e) **Wellness Committee:** Director Foster noted that Director George is the Chair of the Wellness Committee. He also noted that the Wellness Committee made a motion to invite Ellen Foster to be an external member of the Committee because of her connection to health care professionals. There was a brief discussion about the Wellness forum, and Director Foster noted that the Committee is putting an ad out for an expression of interest for facilitation services. The Wellness Forum is tentatively scheduled for October.
- f) **Executive Report:** Chairman Cowpar noted that everyone is busy in the summer, and he appreciates them taking the time to attend this meeting. Chairman Cowpar noted that the Executive Committee is in the midst of a review, and that it will be discussed further during the *in-camera* portion of the meeting.
- g) **Minutes from CIO:** Director Greenough requested that the biweekly reports from the CIO be forwarded to the Board of directors. After discussion around this topic, Director Jones noted that this should be an in-camera discussion, as both Staff and a member of the public were present.
- h) **Correspondence Letter SBC:** The Gwaii Trust Board of Director reviewed the SBC letter and after discussion tabled this item. The Chairman will set up a potential meeting with the SBC to discuss further.

8.0 “IN CAMERA” All program Allocation discussion is held in camera: {GTS Policy: *In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published*}.

8.1 Vibrant Haida Gwaii Communities Initiative Grant – 2 Applications

The Gwaii Trust Board of Directors reviewed two (2) Vibrant Haida Gwaii Communities Initiative Grant Applications, and after discussion made a motion to approve the two (2) Vibrant Haida Gwaii Communities Initiative applications as follows:

Organization	Project	Approval	Conditions
Skidegate Health Centre	Board Governance and Community Engagement	\$59,600.00	As Submitted
Sandspit Emergency Preparedness Planners (SEPP)	Weather Alert Emergency Radio Systems	\$12,696.60	As Submitted
		Total Amount Approved	\$72,296.60



Gwaii Trust Society

Board of Directors Allocation Meeting MINUTES

July 28, 2016

Skidegate and Old Massett Gwaii Trust Offices, Via Video-Conference

6:00 PM – 8:00 PM

Skidegate Health Centre Application:

Moved by: Clyde Greenough

Seconded by: John T Jones

Carried

DR: #2016-07-28-037

Sandspit Emergency Preparedness Planners (SEPP) Application:

Moved by: John T Jones

Seconded by: Jason Alsop

Carried

DR: #2016-07-28-037

8.2 Community Innovation Grant – 1 Application

The Gwaii Trust Board of Directors reviewed one (1) Community Innovation Grant Application, and after discussion made a motion to approve the one (1) Community Innovation application as follows:

Organization	Project	Approval	Conditions
Village of Port Clements	Port Clements Tourism Development Priorities	\$2,450.00	To submit detailed quotes for airfare and car rental.

Total Amount Approved \$2,450.00

Moved by: Warren Foster

Seconded by: Clyde Greenough

Carried

DR: #2016-07-28-038

8.3 Appeal Letter – Chuck Dorrington

The Gwaii Trust Board of Directors reviewed the appeal letter and after discussion the appeal was approved. No staff present.

8.4 COO Review

The Gwaii Trust Board of Directors reviewed the COO Review in-camera, staff was not present.

8.5 Minutes from CIO

The Gwaii Trust Board of Directors reviewed the CIO Review in-camera, staff was not present.

8.6 Minutes from the Executive Committee

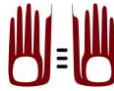
The Gwaii Trust Board of Directors discussed the Executive Committee Minutes in-camera, staff was not present.

9.0 Next Meeting Date and Decision Record Signatures:

The next Gwaii Trust Board Allocation Meeting is scheduled for Thursday, August 25 2016 in the Communities of Skidegate and Old Massett via video-conference, from 6:00 PM to 8:00 PM.

10.0 Meeting Adjourned:

The Meeting adjourned at 8:20.



Gwaii Trust Society

Board of Directors Allocation Meeting MINUTES

July 28, 2016

Skidegate and Old Massett Gwaii Trust Offices, Via Video-Conference

6:00 PM – 8:00 PM

James Cowpar
Chairman

Carla Lutner
Chief Operations Officer

Date, as to both signatures

Action Items:

- a) Megan: Change the language used in Sections “8.3 Arts Committee Recommendation” and “8.4 Youth Board Recommendation” to clarify that the Gwaii Trust Board of Directors reviewed the respective committee recommendations, not the actual grant applications.
- b) Carla Lutner: will send out details via email for fall public sessions.
- c) Schedule an in person Board meeting to discuss changes to the VHGCIG
- d) Carla Lutner: Add John T Jones to the Post-Secondary committee, minutes will be forwarded to the committee upon completion
- e) Carla Lutner: will send e-mail to board when the Wellness Forum Committee has selected a date for the forum sometime in October.
- f) James Cowpar: will follow up with Foster and Alsop to set up a potential meeting date with Skidegate Band