

Gwaii Trust Society

Board of Directors Allocation Meeting MINUTES

May 26, 2016

Skidegate and Old Massett Gwaii Trust Offices, Via Video-Conference

6:30 PM – 8:00 PM

In Attendance:

| Representing: | Area Director | Area Alternate |
|---|----------------------------------|----------------------------|
| Graham Island Central CHN Skidegate | Jason Alsop | |
| Graham Island South Area 'E' | Clyde Greenough | Al West Laurie Chisholm |
| Graham Island North Skidegate Band Council | Bret Johnstone Lyndale George | Lareina Grosse |
| CHN Massett Old Massett Village Council | Robert Bennett | John T Jones |

| Chair & Staff: | | |
|--------------------------------|------------------|--|
| Acting Chair | Berry Wijdeven | |
| Chief Operations Officer | Carla Lutner | |
| Senior Executive Administrator | Debbie Crosby | |
| Administrative Assistant | Megan Dorrington | |

Excusals: James Cowpar (Chairman), Warren Foster and Lisa Bell

Guests: Andrew Merilees

Note:

The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1.0 Call to Order

The Gwaii Trust Chairman called the meeting to order at 6:38 PM.

2.0 Excusals

As noted above.

3.0 Message from the Chair

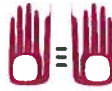
The Gwaii Trust Acting Chairman Berry Wijdeven welcomed the Gwaii Trust Board to the meeting, and thanked them for their attendance.

4.0 Call for amendments to the Agenda

The Gwaii Trust Board of Directors reviewed the agenda. After discussion, the Board of Directors made the following amendment:

- a) Move the "in camera" program allocations item after item 11.0 Committee Reports.

5.0 Adoption of the Agenda



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The Gwaii Trust Board of Directors reviewed the agenda and after discussion the Board of Directors made a motion to adopt the agenda with the above amendment.

Moved by: Clyde Greenough

Seconded by: John T Jones

CARRIED

6.0 Meeting Minutes

Board Minutes: April 9 2016 – Afternoon Session.

The Gwaii Trust Board of Directors reviewed the April 9 2016 – Afternoon Session Minutes. After discussion, the Gwaii Trust Board of Directors made a motion to approve the minutes as presented.

Moved by: Jason Alsop

Seconded by:

CARRIED

Board Minutes: April 30 2016 – Orientation and Training Session.

The Gwaii Trust Board of Directors reviewed the April 30 2016 – Orientation and Training Session Minutes. After discussion, the Gwaii Trust Board of Directors made a motion to approve the minutes as presented.

Moved by: Lyndale George

Seconded by: Robert Bennett

CARRIED

7.0 Post-Secondary Institution Tours Program Recommendation

The Gwaii Trust Board of Directors reviewed the COO's Post-Secondary Institution Tours Recommendation. After discussion, the Gwaii Trust Board of Directors made a motion to adopt the recommendation as presented. See Attachment.

Moved by: Clyde Greenough

Seconded by: Robert Bennett

CARRIED

DR: #16-05-26-030

8.0 Food Bank 15-03 IWS Project Extension

The Gwaii Trust Board of Directors reviewed the Food Bank Infrastructure Extension Request. After discussion, the Gwaii Trust Board of Directors approved an extension until August 31 2016.

Moved by: Lyndale George

Seconded by: John T Jones

CARRIED

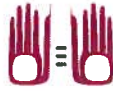
9.0 Correspondence Received

9.1 Aging on the Islands Committee Letter of Request

The Gwaii Trust Board of Directors reviewed the senior's letter regarding the cost of off island travel for medical treatment. After discussion, the Gwaii Trust Board of Directors deferred this request to the Gwaii Trust Wellness Forum Committee for further review.

9.2 Sk'aadgaa Naay Elementary School Letter of Request

The Gwaii Trust Board of Directors reviewed Sk'aadgaa Naay Elementary School's letter regarding the request to make an exception to the TAP policy with respect to the number of students who could apply as a group. After discussion, the Gwaii Trust Board of Directors did



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not approve the request at this time and will forward to the Personnel/ Audit Committee for further program criteria review.

9.3 Continuing Education Grant Appeal Letter

The Gwaii Trust Board of Directors reviewed one (1) appeal letter with respect to the Continuing Education Grant Program regarding the maximum amount available under the program to be granted due to the increase in the cost of living and travel, among other things. After discussion, the Gwaii Trust Board of Directors did not approve this appeal, but requested that the COO discuss the Travel Program with this applicant. And to forward the request to the Personnel /Audit Committee for further program criteria review.

10.0 Committee Reports

10.1 Executive Committee:

Director Alsop presented the Gwaii Trust Board of Directors with an Executive Committee Report, noting they have met three (3) times recently. Director Alsop noted there has been much discussion on the following:

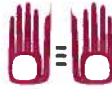
- a) Community Leaders Meeting: set for June 1st 2016, regarding the VHGCIG program criteria.
- b) Athlii Gwaii: working with the lawyers regarding start up and will report back at the next meeting.
- c) Foundation: working with Errol Winter regarding start up to form a foundation that would allow the Gwaii Trust to accept donations in general; the committee will provide a recommendation at the next meeting.
- d) Skidegate GT Office: waiting to hear back about an inspection for the Gwaii Trust Skidegate Office.
- e) List of prioritized items: the COO collated a list of tasks from past meetings, strategic planning, staff, board and the five year plan which will be presented at the June 25th meeting.
- f) Invitation: Everyone is welcome to attend the Gwaii Trust Museum Arts Show opening June 3rd 2016, Chairman will speak on behalf of the Trust.
- g) Invitation: New Relationship Trust will be meeting in Old Massett on June 23rd and has invited Gwaii Trust to attend.

10.2 Arts Committee:

Director Bennett presented the Gwaii Trust Board of Directors with an Arts Committee Report, noting that they have met one (1) time since the April 30 2016 meeting. And invited all members to the Gwaii Trust Art Show opening June 3rd.

The Chief Operations Officer noted:

- a) An arts catalogue has been created for the art show and all directors will receive a copy.
- b) The Arts Committee will have a booth at the Tlell Fall Fair and Music Festival.



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- c) The Arts Committee is also working on a recommendation to change allocation dates to quarterly, opposed to open, making it easier to manage and more fiscally responsible.

10.3 Post Secondary Committee:

The COO presented the Gwaii Trust Board of Directors with a report, noting that the Post-Secondary Committee has a meeting scheduled with the Haida Gwaii Higher Education Society from 1:00 pm to 4:00 pm on June 11 2016 in the community of Skidegate.

10.4 Wellness Committee:

The COO presented the Gwaii Trust Board of Directors with a report, noting that the Wellness Committee has had difficulty scheduling a meeting, but hopes to meet very soon.

10.5 Personnel Audit Committee:

The COO presented the Gwaii Trust Board of Directors with a report, noting that the Personnel Audit Committee has not met yet, but hopes to meet very soon.

10.6 Youth Committee:

The COO presented the Gwaii Trust Board of Directors with a report, noting:

- a) Youth Program Allocation intake date is scheduled for June 1st.
- b) Leadership Award deadline date is June 4th.
- c) The next Youth Board meeting is scheduled for June 13th 2016.
- d) The Youth Board will be seeking to fill vacant seats come September, youth ages 13-19.

- 11.0 "IN CAMERA"** All program Allocation discussion is held in camera: {GTS Policy: *In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published*}.

11.1 Application Updates

11.1.1 Major Contribution Application 16-07 OMVC Rediscovery Cookhouse Project:

The COO noted that they have met all the criteria to continue and possibly come in under budget.

11.1.2 Special Projects Application SP 16-01 Haida Gwaii Higher Education Pilot Project:

The COO noted that the HGHEs have met all the criteria to continue and has moved the project end date to September 2017. They will continue to meet with Gwaii Trust on the business plan component; meeting date is set for June 11th 2016.

11.2 Community Innovation Grant

The Gwaii Trust Board of Directors reviewed three (3) Community Innovation Grant Applications, and after discussion made a motion to approve the three (3) applications:



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|--------------------------------------|---|-------------|--------------|
| Haida Gwaii Youth Soccer Association | Supporting Active Youth | \$3,780.00 | As Submitted |
| Port Clements Historical Society | Ramp Replacement Project | \$10,000.00 | As Submitted |
| | World Indigenous Basketball Challenge and Haida/Maori Basketball Series | \$10,000.00 | As Submitted |
| Skidegate Saints Basketball | | | |

Total Amount Approved \$23,780.00

Haida Gwaii Youth Soccer Association – Supporting Active Youth:

Moved by: Clyde Greenough

Seconded by: John T Jones **Carried** **DR: #2016-05-26-028**

Port Clements Historical Society – Ramp Replacement Project:

Moved by: Jason Alsop

Seconded by: Lareina Grosse **Carried** **DR: #2016-05-26-028**

Skidegate Saints Basketball – World Indigenous Basketball Challenge and Haida/Maori Basketball Series:

Moved by: Clyde Greenough

Seconded by: Robert Bennett **Carried** **DR: #2016-05-26-028**

11.3 Vibrant Haida Gwaii Communities Initiative Grant

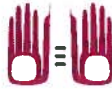
The Gwaii Trust Board of Directors reviewed three (3) Vibrant Haida Gwaii Communities Initiative Grant Applications, and after discussion made a motion to approve the three (3) applications:

| Organization | Project | Approval | Conditions |
|--|---|-------------|--------------|
| Sandspit Golf Society | Save the Willows Golf Course | \$50,308.62 | As Submitted |
| Sandspit Volunteer Fire Department Society | 2016 Siding Replacement and Wall Water Damage Repair Project | \$16,216.20 | As Submitted |
| | Sandspit Semester Project and Sandspit Transportation Project | \$22,228.00 | As Submitted |

Total Amount Approved \$88,752.82

Moved by: Laurie Chisholm

Seconded by: Jason Alsop **Carried** **DR: #2016-05-26-029**



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12.0 Next Meeting Date and Decision Record Signatures:

The next Gwaii Trust Board Meeting is scheduled for Saturday, June 25 2016 in the community of Old Massett. The Gwaii Trust Board of Directors took a moment to sign decision records.

13.0 Meeting Adjourned:

The Meeting adjourned at 8:10 PM.

Berry Wijdeven
Acting Chair

Carla Luther
Chief Operations Officer

Date, as to both signatures

Action items:

1. Add to the next Strategic Planning: Community Innovation Grant: additional discussion is required around the program parameters and the title of this program
2. Add to the next Program Review meeting: VHGCIGany funds not spent will be reverted back to community fund.
3. Carla; reply to the CEG appeal
4. Carla; will update the revised PSTG guidelines to website and notify both schools
5. Debbie; will contact FS 15-03 on extension approval
6. Carla; reply to the seniors group and invite them to the wellness forum
7. Carla; reply to the TAP request and add the request to the personnel/audit committee for further review
9. CCO; noted that VHGCIGif not all used or decommissioned revert back to communities funds